

## STAKEHOLDER DISSEMINATION PLAN

This plan understands that the relationship with stakeholders is a continuous and dynamic process. The purpose of the following plan is to strengthen the communications strategy and at the same time contribute to strengthening the relationship with each of the actors.

### 1. OBJECTIVE

Provide a consultation tool that contains a guide to inform about the actions to be implemented in the disclosure process, as well as the guidelines and orientations to materialize this plan. Also, establish work plans that allow identifying activities that contribute to the generation of clear messages in the communities of the influence area about the Hydroelectric Energy Sustainability Standard.

### 2. SCOPE

This procedure must be applied by the Social Management team responsible for the activities and initiatives that ensure the continued well-being of all stakeholders, required to support the development of the disclosure plan. The procedure begins with the identification of the need and ends with the validation of the action plan (community outreach plan, communications plan and responsible parties).

### 3. RESPONSIBILITIES

The Social team is responsible for the development and application of this procedure. The Socio-Environmental Manager must monitor compliance with this procedure.

However, for the procedure to be fully carried out, the intervention of different actors is required, who advise, accompany and in some cases execute certain specific stages of the procedure. The responsibilities of the main actors involved in the development of the activities of the communications plan procedure are described below:

Socio-Environmental Manager: Responsible for giving guidelines and making final decisions related to the execution of the dissemination plan.

Social Coordinator: Responsible for giving guidelines, accompanying and monitoring the execution of the dissemination plan.

Social Supervisor: Responsible for executing and monitoring the dissemination plan both in the offices and in the field.

### 4. REFERENCE DOCUMENTATION

- ESG Policy – Energo - Pro
- Sustainability Policy – Energo – Pro.
- Hydroelectric Energy Sustainability Standard Hydroelectric Sustainability Council

## 5. GLOSSARY

**AREAS OF INFLUENCE (AI):** The area of influence (AI) of the project includes the territory likely to be impacted by the activities inherent to the project and the interaction with the physical-biotic and socioeconomic systems. This AI is composed of at least two levels: the regional context (Indirect Area of Influence, AIi) and the local context (Direct Area of Influence, AID).

According to the ANLA (National Environmental Licensing Authority), the classification of the AI is established based on the direct and indirect relationships generated by planning, construction and operation activities inherent to the project and its interaction with the physical-biotic and socioeconomic systems.

**INDIRECT AREA OF INFLUENCE (AIi):** Area where the impacts transcend the physical space of the project and its associated infrastructure, that is, the area outside the direct area of influence and extends to where such impacts are manifested.

**DIRECT AREA OF INFLUENCE (AID):** The direct area of influence of the project is where the impacts generated by the construction and operation activities are manifested; it is related to the project site and its associated infrastructure. This area may vary depending on the type of impact and the element of the environment that is being affected; for this reason, the abiotic, biotic and socioeconomic areas of influence must be delimited. The characterization of the AID must offer a detailed view of the media and be based fundamentally on primary information.

The Direct Area of Influence, this “is where the impacts and/or direct effects generated by the project, work or activity on the abiotic, biotic, socioeconomic and cultural media are manifested.”

**STAKEHOLDERS:** These are people, groups or organizations of various kinds that may be affected by the actions of the organization, or whose interests and/or requirements may potentially impact the ability to operate, such as communities, opinion generators (media), Government, Local Authorities, employees, contractors, partners and investors, companies in the sector, NGOs, suppliers, unions, monitoring and control entities and the general public.

**SOCIAL AND ENVIRONMENTAL POLICY:** This is the document in which the Company's global intentions and orientation regarding the issue of Corporate Social Responsibility are explicitly established, and where its commitments to the community and local authorities present in the area of influence of the projects developed by Energo – Pro are made explicit.

**AREA OF INFLUENCE:** Place where the Company's operations related to its corporate purpose take place and which is defined in the Environmental Licenses of each of the projects. They receive preference and benefit in terms of hiring unskilled labor and in social investment projects.

**CERTIFICATION:** A comprehensive evaluation of hydroelectric projects against the Standard, in order to receive an HS certification rating approved by the HS Council. The certification methodology is governed by the agreed procedures described in the SA Guarantee System.

**PROJECT:** A hydroelectric project or operating facility that is eligible for SA certification.

**STANDARD:** Document that establishes what is intended to be achieved or demonstrated.

**HS STANDARD:** The global standard for the sustainability of hydroelectric development, which establishes the criteria that must be met for a hydroelectric project or operating facility to obtain certification.

**HGIIP:** The Hydroelectric Sustainability Guidelines on International Good Industrial Practice, a guidance document on the processes and results that constitute international good industrial practice in accordance with the HSAP and HESG.

## 6. GENERALITIES

The Chorreritas Small Hydroelectric Power Plant project is located in the urban area of the municipality of San Andrés de Cuerquia and the villages of Santa Gertrudis, Loma Grande, Alto Seco, Cañaduzales, El Morro, the Vega sector of the El Roble village and the perimeter houses of the road corridor that runs between the El Valle quarry (municipality of Toledo) to the urban area of the municipality where the project will be located.

## 7. ACTION PLAN

The guide for the development of activities is established, with the interest groups, with the objective of generating assertive and transparent communication, framed in the respect of the customs and way of life of the communities present in influence area of the project.

### • Parameters defined for the disclosure of information

<p><b>Clear and reliable information</b></p>	<ul style="list-style-type: none"> <li>-Direct information and/or in accordance with what was identified in the matrix of interest groups. Community leaders, municipal development secretary, representatives of associations present in the area.</li> <li>- Provide clear, precise information and use easy-to-understand, non-technical language to share with interest groups.</li> <li>- The team of professionals builds relationships of trust, respect and humane treatment.</li> </ul>
<p><b>Objective information</b></p>	<ul style="list-style-type: none"> <li>- Share accurate information, schedule of activities, and staff engagement flowchart.</li> </ul>
<p><b>Timely Communication</b></p>	<ul style="list-style-type: none"> <li>- Provide timely information to avoid generating expectations</li> <li>-Clarify ideas and misconceptions to stakeholders regarding project development</li> <li>-Disclose in a clear and timely manner the technical, environmental, economic and social risks present at each stage.</li> </ul>
	<ul style="list-style-type: none"> <li>- Reduce conflicts by generating expectations in the face of negative and positive impacts of project development.</li> </ul>

<b>Bilateral Agreements</b>	-Community understanding of the project in the different phases of the project.
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**Preliminary aspects – Disclosure of information**



**7.1 GENERAL ACTIVITIES**

<b>ACTIVIDAD</b>	<b>DESCRIPCION</b>
Identification of social actors	Once the project design and scope of works have been completed, the social area will map the stakeholders - interest groups - who will be affected by the various activities related to construction and production.
Information to interest groups on construction activities and work schedules.	<p>For communities located around the project the following topics will be shared with a frequency to be defined, according to the particularity of the construction activities:</p> <ul style="list-style-type: none"> <li>• the objective and nature of the construction activities,</li> <li>• the start date and duration,</li> <li>• the positive and negative impacts that may be generated.</li> <li>• the data of the person to contact in case of concerns or complaints.</li> </ul> <p><b>Media</b> Billboards located in the territorial units impacted by the project, newsletters, door-to-door information sharing, among others, to the communities and local authorities</p>

Dissemination of Protocol for Handling Requests, Complaints and Claims	Implement a protocol for managing and addressing conflicts with communities in the project's area of influence, due to the impacts caused by the project's development.
Communicating to interested parties the progress of environmental and social management programs.	The type of information and the frequency with which it is provided should be proportional to the magnitude of the stakeholders' concerns. Public dissemination of monitoring reports is considered a good practice.
Selecting contractors who have the capacity to relate effectively with interested parties.	During construction, it is usually contractors and subcontractors who have daily contact with stakeholders. The quality of their interaction with affected communities, government authorities and other stakeholders will have a direct impact on the project and may influence the reputation of the company carrying out the project. For the contractor selection process, it may be useful to develop prequalification criteria and related questionnaires to assess the ability of the main bidders for a contract to meet minimum requirements for social performance and engagement with stakeholders.
Managing the risks that contractors represent for relationships with interested parties.	Ongoing support for contractors, with the aim of mitigating social and environmental impacts. Ongoing evaluation of the implementation of management measures for the impacts defined in the Environmental Impact Study.

### 8. Management for receiving comments and concerns from stakeholders

Stakeholders	Media	Publication time
Communities in the rural sector of the project's area of influence.	Location of mailboxes in the communal huts of the following villages: Santa Gertrudis, Loma Grande, Alto Seco, Escuela de Cañaduzales, and Escuela del Morro.	2 Months
Community of the rural area	Location of mailbox in the Asocomunal customer service office and the social development office of the mayor's office of San Andres de Cuerquia.	2 Months
Project collaborators	Location of the mailbox for receiving comments in the dining rooms established by each contractor.	2 Months
San Andres Public Administration - Mayor's Office, Municipal Council	Location of the mailbox in the municipal hall	2 Months

### 9. PROCEDURE

FLOWCHART	DESCRIPTION	PERSON IN CHARGE	REGISTRATION
START			
1. Identification of the need	<p>Activities that contribute to the community outreach plan in the area of influence are identified so that its outreach is effective.</p> <p>Needs may arise from:</p> <ul style="list-style-type: none"> <li>✓ Internet access</li> <li>✓ Bulletin boards</li> <li>✓ Community requirements and requests</li> <li>✓ Among others</li> </ul>	ESG Manager Social Coordinator Social Supervisor	List of identified needs, indicating the source from which the need arose with approval from the Social Coordinator
2. Preliminary characterization of the area of	A prior recognition of the area of influence is carried out, the area of impact of the project is delimited, the scope is defined and the needs are preliminarily identified to materialize the dissemination plan.	ESG Manager Social Coordinator Social Supervisor	Supports for the preliminary characterization of the area with the approval of the Social Coordinator (e.g. photographic records)
3. Budget preparation	The activities of the budget preparation process are carried out, so that the community outreach activities are in line with the plan.	ESG Manager Social Coordinator Social Supervisor	Budget with the approval of: <input type="checkbox"/> Finance <input type="checkbox"/> ESG Management <input type="checkbox"/> Social Coordinator
4. Identification and approach with the actors	First approaches with the different actors that impact the project's area of influence	ESG Manager Social Coordinator Social Supervisor	Visit reports, meeting minutes, activity reports, travel notes, interviews, among others.
5. Relationship with local authorities	Approaches are made with local authorities (Mayor.)	Coordinator Social Supervisor	Visit reports, meeting minutes, activity reports, travel notes, interviews, among others.
6. Execution of the communication plan	Communication strategies are defined with the communities in the project's area of influence.	Coordinator Social Supervisor	Communications plan with the Coordinator's approval
7. Follow-up to the dissemination plan	An evaluation and monitoring of the dissemination plan is carried out	ESG Manager Social Coordinator Social Supervisor	Follow-up report to the dissemination plan with the approval of the coordinator